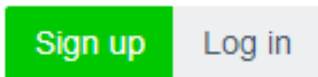


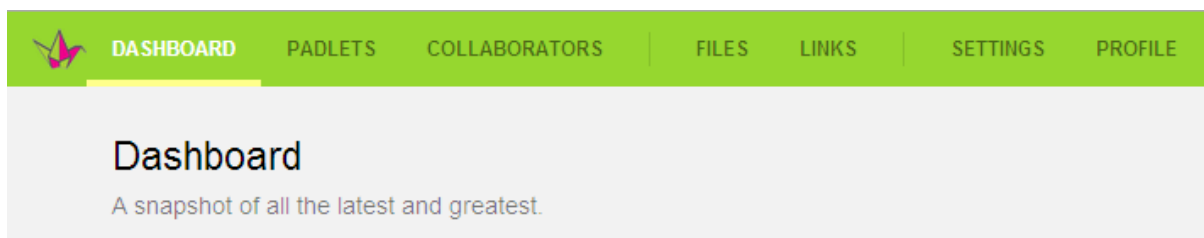
Tools for Remembering Padlet Direction Guide



1. Click **Sign Up for an Account** at <http://www.padlet.com>



2. The **Padlet Dashboard** will give you an overview of your most recent Padlets:

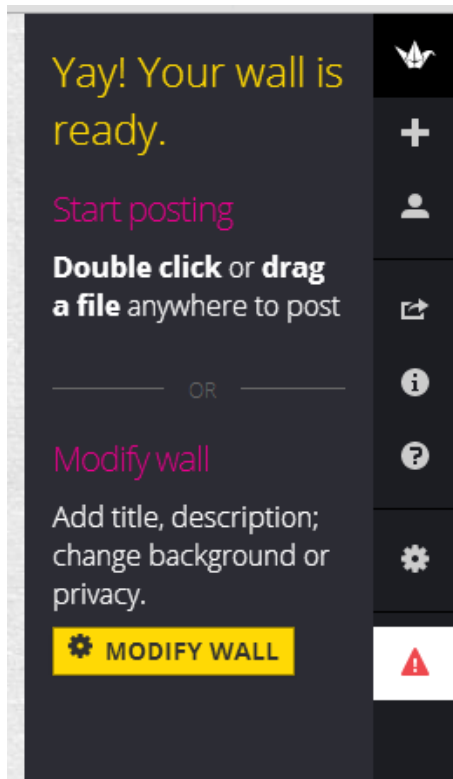


The Padlet Dashboard also provides access to all your **Padlets, Collaborators, Files, Links, Settings, & your Profile.**

3. To build a Padlet wall click the **+** sign on the right hand side of the dashboard.



4. A new wall will be created with the menu bar on the right side of the page.



Padlet points out the **Modify Wall**

- Add Title
- Include a description
- Change the background
- Change the privacy settings




icon where you will



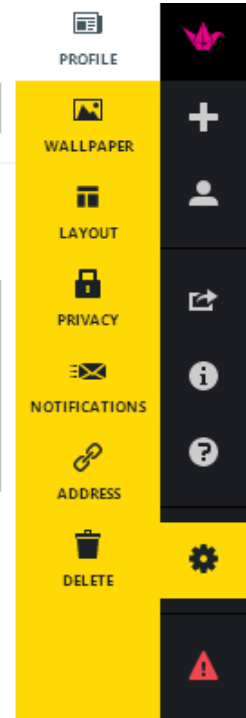
5. To Modify the Wall start with adding a **Title, Description, & Portrait** image.

PORTRAIT
A small image to associate with the wall.



TITLE
E.g. Dr. Strangelove

DESCRIPTION
E.g. How I Learned to Stop Worrying and Love the Bomb



To build a Padlet wall without logging in:

Click **Build a wall**.
If you create a wall without logging in or signing up:

- You may be unable to edit the wall after 24 hours.
- You may still be able to post on it, but you may be unable to change the title, privacy settings etc.

6. **Other settings include:**

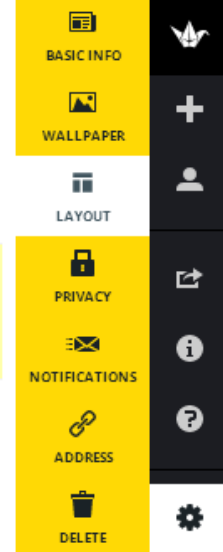
- a. Wallpaper – Choose a background for your wall
- b. Layout – Choose Freeform or Stream

LAYOUT
Choose how posts appear on this wall

Freeform
Posts can be put anywhere and can be resized freely.

Stream
Posts are placed one below the other.

Grid
Posts are displayed in a grid-like layout.



Stream Layout

Posts are placed one below the other. This view may be helpful when the sequences of posts are important to be viewed in order.

c. Privacy/Visibility Settings

VISIBILITY
How public you want this wall to be? Choose one

Private
Only you and people you add by email can access this wall.

Password Protected
Visitors will be required to enter this password to access this wall.
julie

Hidden Link
The wall will have a public link, but the link will be hidden from Google and public areas of Padlet.

Totally Public
The wall will be public. It can show up in Google searches and can be featured by Padlet on the homepage.

ADD PEOPLE BY EMAIL OR USERNAME
You can add people and give them more control. We will email them the link.

sara.english@dpi.nc.gov Can Write

EMAIL OR USERNAME
ADD

MORE PRIVACY CONTROLS
More ways to control how people use this wall

Moderate posts
 Posts require approval by one of the moderators before they show up on the wall for the other readers.

RESET SUBMIT

Students without email accounts:

The teacher creates the Padlet under their own account. Keep the Padlet private by selecting **Privacy** and then **Password Protected** and **Can Write**. Or select **Privacy** then **Hidden Link** and **Can Write**.

Students can then post to the Padlet without logging in.

Share with Others

Invite parents and community to contribute to and/or comment on the Padlet! Select **ADD PEOPLE BY EMAIL OR USERNAME**.

d. Notifications – Choose how you want to be notified when someone posts on your wall

e. Address – Choose a unique address/url for your wall.

ADDRESS
The unique address/url of your wall.

CURRENT ADDRESS
http://padlet.com/wall/k644es388p

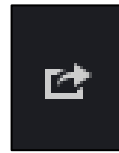
PICK A NEW ONE

Pick a padlet.com address
E.g. http://padlet.com/wall/myawesomewall
padlet.com/wall/ PICK
Letters, numbers, underscore (_), and hyphen (-) only.
Between 6 - 20 characters.

Pick a domain you already own
E.g. http://myawesomewall.com
http:// NEXT

f. Delete - The wall and all its posts will be deleted forever.

7. Want to share your wall? Select the **Share** icon



Select from the following share options:

- Social Media Share
- Export as image, pdf, Excel, or CSV file
- Subscribe, Email, or Print
- Embed
- WordPress
- Link
- QR Code

Mobile Devices:

Do you have mobile devices in your classroom?

QR Codes allow students to quickly access a padlet by scanning with a QR Code Scanner. Save this QR Code and print it. Download a QR Scanner such as [L-nigma](#) to your mobile device and scan the qr code.

