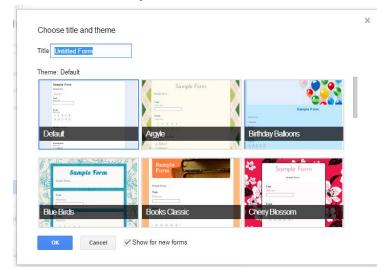
Directions for Google Forms

- 1. Go to drive.google.com
- 2. Click the Create button and then Forms
- 3. Select a theme for your form:

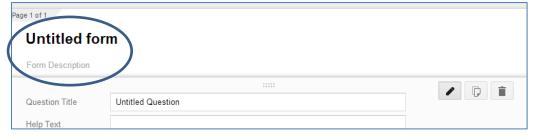


Goo	ogle	
Drive		B
CREAT	re 🚹	My Drive
	Folder	Å
	Document	*
-	Presentation	☆
	Spreadsheet	☆
	Form	**
	Drawing	\$
С	onnect more apps	

4. Click the words Untitled Form to Rename the Document.

	ed form ☆ lit View Insert	Responses (0) Tools	Help A	Il changes saved in	Drive	
5	Theme: Argyle	Setting up spreadsheet	L ¹ Ac	cepting responses	S View live form	
		▼ Form Settings☐ Show progress ba	r at the bo	ttom of form pages		
				1		
	document	e:	×			
Untitled d	locument					
ОК	Cancel					

5. Type a title for the Form by clicking inside of **Untitled Form** and then add Directions by clicking inside of **Form Description**.



- 6. There will be one question posted with a **Multiple Choice** question selected automatically.
- 7. Type the **Question Title** and any **Help Text**.

Question Title	Untitled Question	/ 🖟 í	
Help Text			
Question Type	Multiple choice 👻 🗌 Go to page base	d on answer	
	Option 1		
	Click to add optyn	or Add "Other"	
Done	Required question		
Add item 👻			

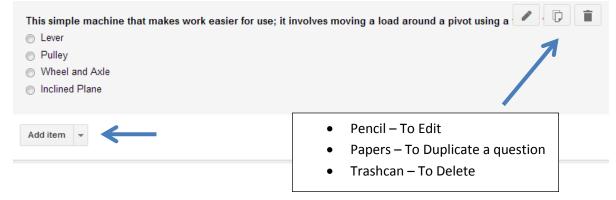
- 8. Change the type of Question by using the drop down arrow next to Multiple Choice.
- 9. Question Types include:



10. Once you've entered the question and answers, check if the answer is a **Required Question** and then select **Done**.

Question Title	This simple machine that makes work easier for use; it involves moving a load		
Help Text			
Question Type	Multiple choice - Go to page based on a	nswer	
	II O Lever	x	
	III O Pulley	x	
	III O Wheel and Axle	x	
	Inclined Plane	×	
	Click to add option	or Add "Other"	
Done	Required question		

11. To add another question, select Add Item.



12. To view the Live Form, select View Live Form in the top menu bar.



13. The Live Form will open in a new browser window. Close this window and return to the Edit Mode form.

		Simple Machines
	2	Recognize the correct type of simple machine.
1		* Required
1	1	This simple machine that makes work easier for use; it involves moving a load around a pivot using a force. *
		🔞 Lever
2		Pulley
		Wheel and Axle
		💿 Indined Plane
		Submit Never submit passwords through Google Forms.
		Powered by This content is nether created nor endorsed by Google. Coogle Drive Report Abuse - Terms of Service - Additional Terms

- 14. Ready for your students to use the form? In the Edit Mode form, select the **Send Form** button on the right hand side.
- 15. Under Send form copy the Link to Share.



- 16. Post the link for your students on your class website, Edmodo, or a wiki page.
- 17. Want to shorten the URL? Paste the long URL into www.goo.gl or www.bit.ly